

## Moon Area School District Medication Procedure

*Whenever possible, medications should be administered at home.*

If it is absolutely necessary for your child to receive medication during the school day, these instructions MUST be followed:

1. A written order from the attending physician on letterhead must be presented with complete instructions for administering the medicine, including any pertinent information about the child's health. This is mandatory for all medications including over-the-counter items such as Tylenol and cough drops.

### Administration of Medicines in School Form

2. A written parental consent must accompany the medication and include the health problem which necessitates the medication. (Authorization to Administer Medication During School Hours Form)
3. The original medicine container MUST be properly labeled with the following information.
  - a. Child's name
  - b. Name of medication
  - c. Dosage of medication
  - d. Time medication is to be administered
4. For those students on a medication regimen year after year, a new physician's order and parental consent is mandatory at the beginning of each school year.
5. Medications MUST be brought to school by a parent and given to the school nurse, nurse assistant, health assistant, or secretary.

*If the above procedure is not followed,  
medication WILL NOT be administered in school.*

Policy No: 210.0 Administration of Medication